

Chapter 1

Hong Kong Air Cadet Corps

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1. Objective and Purposes

- 1.1 The Hong Kong Air Cadet Corps (**HKACC**) is organised to give the youth of Hong Kong an opportunity to take part in aviation training, leadership development and community services. It aims to develop young people to be responsible citizens and to introduce them into the modern world of aviation.
- 1.2 Founded on **7 April 1971** under the Register of Societies, HKACC has the following official objectives and purposes:
- (a) To provide an organisation to encourage and aid the people of Hong Kong in their contribution of their efforts, services and resources in the development of civil aviation;
 - (b) To encourage and develop by example the voluntary contribution of private citizens to the public welfare;
 - (c) To develop within the youth of Hong Kong, by example and inspiration, the qualities of leadership and good moral character; and
 - (d) To promote international goodwill by participating in exchange programmes, rallies, conferences and other activities with overseas youth organisations.
- 1.3 HKACC is a uniformed group under the policy aegis of the Home Affairs Bureau. A registered charitable body and a member organization of the Hong Kong Community Chest and the Hong Kong Council of Social Service. It was incorporated in Hong Kong on 1 September 2008, as a company limited by guarantee without share capital.

2. Vision, Mission and Values

- 2.1 Vision:** HKACC seeks to sustain and enhance its excellence as the premier aeronautical minded youth organisation to server the Hong Kong community.
- 2.2 Mission:** HKACC is committed to serving the Hong Kong community by constantly endeavouring to:-
- (a) Develop the qualities of leadership, self-reliance and initiative;
 - (b) Develop character, good citizenship and a love for home country;
 - (c) Develop an interest in aviation in general; and
 - (d) Encourage members to have an active interest in aviation throughout their life.
- 2.3 Values- *Honesty, Justice, Tolerance, Discipline, Initiative and Loyalty***

3. The HKACC Badge

- 3.1 The Badge of the Hong Kong Air Cadet Corps comprises a three-bladed propeller and is encircled with the wordings "Hong Kong Air Cadet Corps". The propeller represents the aviation aspects of the HKACC and its blades symbolize the three important qualities of a leader: **Honesty**, **Justice** and **Tolerance**.



4. Organisation of the Hong Kong Air Cadet Corps

- 4.1 Please refer to the current organisation chart at HKACC Official Website.

5. Executive Board (EB)

- 5.1 The governing body of the HKACC is the **Executive Board**.

The Executive Board consists of:

- (a) Chairman;
- (b) Commandant;
- (c) Commanding Officer;
- (d) Honorary Secretary;
- (e) Honorary Treasurer; and
- (f) Up to 14 other members

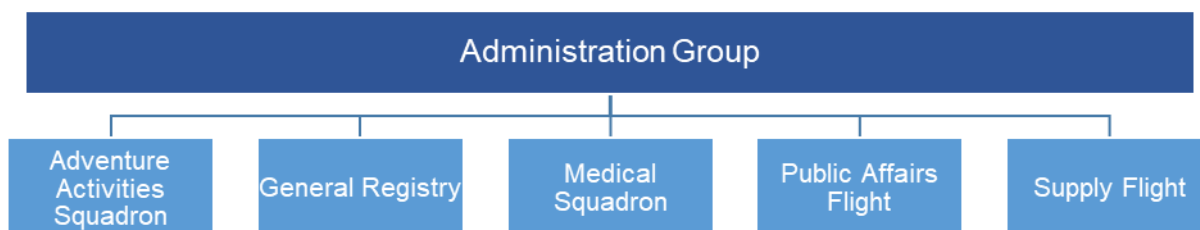
- 5.2 The Commandant and the Commanding Officer are appointed by the Executive Board and are **ex-officio members** of the Board. The **Commandant**, who normally holds the rank of Air Commodore, is the **titular head** of the HKACC, and is the most senior uniformed member in the Corps.

6. Headquarters (HQ)

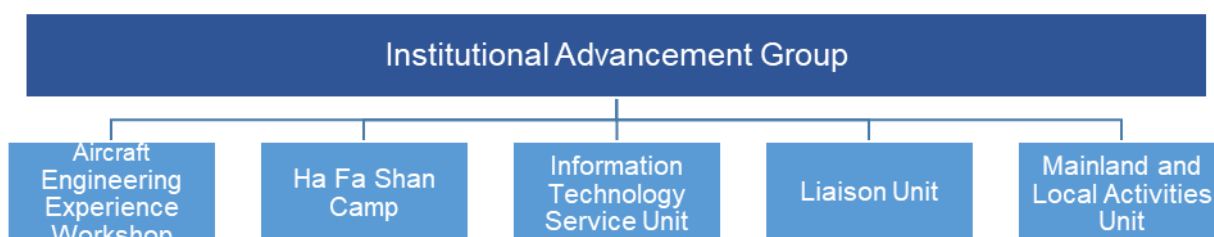


- 6.1 The Corps is made up of **major units (Groups and Wings)** and **units (Squadrons and Flights)**, each with an **Officer Commanding (OC)** as the unit head. Wings, squadrons and flights are in turn organised into **groups** established broadly on a functional basis.
- 6.2 **Senior Officers** (Squadron Leader to Group Captain) usually command groups and wings. Other units are normally under the charge of **Junior Officers** (Pilot Officer to Flight Lieutenant).
- 6.3 The **Commanding Officer (CO)** who normally holds the rank of Group Captain. As HKACC's Chief Executive Officer, CO is responsible to the Executive Board for the Corps day to day operations.
- 6.4 The **Commanding Officer's Office** provides personal support and advisory services to CO and coordinates a number of specialist functions including the International Air Cadet Exchange at headquarters level.
- 6.5 The **Honorary Officers Coordination Unit** provides support to the Honorary Officers cadre in the Corps.
- 6.6 The **Corps Warrant Officer** acts as the personal adviser to CO on all issues regarding the interest, integration, development, discipline, morale, readiness, utilization and progress of the Non-commissioned Members (NCM) cadre, comprising Warrant Officers, Sergeant Instructors, Instructors and Cadets.

- 6.7 The **Administration Group** discharges the administrative and support functions necessary for the daily running of the Corps. Its portfolio encompasses the routine administrative function of capital project, personnel, financial and properties management; organisation of adventure activities; interface with government policy bureaux and funding agencies; public affairs; logistics and supplies; and medical support.



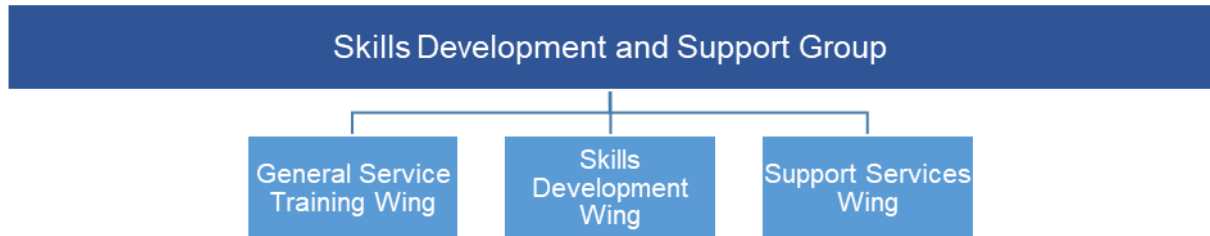
- 6.8 The **Institutional Advancement Group** is responsible for liaison with the Central Government, government departments, mainland organisations, parents and other uniformed groups; international and mainland exchanges; and special developmental projects.



- 6.9 The **Operations Group** is in direct command of the six operational wings, (No 1 to 6 Wing) and is responsible for organising and coordinating the activities of cadet and university squadrons. The Operations Group sees to that the functioning of its subordinate units is in line with the training objectives set out by the Headquarters.



- 6.10 **Skills Development and Support Group** provides support services, establishes the training standards and syllabus for cadets and oversees various skills development.



- 6.11 **Training Group** runs advanced and specialist courses such as aviation education and adult training programme. In addition, the **Flying Squadron** organises air experience activities for the Corps. It also oversees flight operations and flight safety according to Civil Aviation standards.



7. Squadron (Sqn)

- 7.1 The basic operating unit of the HKACC is the **Squadron**. It is where air cadets have their regular meetings and training. The minimum strength of a squadron is **35 cadets**.
- 7.2 A squadron has a meeting place such as a school, a community centre or a public building. Each squadron is commanded by a junior officer, who is normally assisted by a number of other officers, warrant officers, instructors and cadet non-commissioned officers.

8. Membership

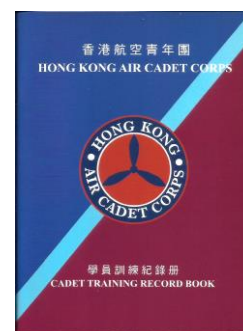
Non-uniformed Members	Uniformed Members
• Patron and Vice-Patrons • Executive Board Members (non-uniformed) • Civilian Instructors • Associate Members	• Commissioned Officers • Warrant Officers and Instructors • Trainees • Honorary Officers • Cadets

9. Enrolment Qualification for Cadet Members

- 9.1 To be eligible for enrolment as a cadet, a candidate should:
- (a) have attained his/her 11th but not his/her 20th birthday;
 - (b) be willing to undertake disciplinary training;
 - (c) be of good moral character;
 - (d) have a reasonable knowledge in Chinese and the English languages;
 - (e) be able to pay the enrolment / membership fee and other expenses in the Corps;
 - (f) have his/her parents' or guardians' consent; and
 - (g) not belong to another cadet organisation.

10. Record of Service

- 10.1 The Cadet Training Record Book (CTRB) is issued to a cadet at the time of his/her enrolment and it maintained the record of all activities of a cadet participated, such as training received, classification advancement, promotion in rank, examinations passed and community services achieved.



11. Uniform

- 11.1 Cadets are required to wear HKACC uniform when:
- (a) engaging in official HKACC duties;
 - (b) attending HKACC meetings;
 - (c) making public appearances as an HKACC member;
 - (d) attending official functions as a representative of the HKACC; and
 - (e) flying under HKACC Flight orders.

11.2 Uniform must **NOT** to be worn

- (a) in any public place where the environment may tend to discredit the HKACC or its members;
- (b) when engaging in political activities;
- (c) when engaging in paid employment not connected with the HKACC;
- (d) when participating in sports events; and
- (e) when attending social functions not connected with the HKACC.

11.3 Dress Regulations

Please refer to the Dress Regulations at HKACC Official Website.

12. Ranks and Classifications

12.1 HKACC adopts the following rank structure:

Commissioned Officers	Warrant Officer and Instructors	Cadets
Air Commodore (Air Cdre)	Warrant Officer (WO)	Cadet Warrant Officer (CWO)
Group Captain (Gp Capt)	Sergeant Instructor (Sgt Instr)	Cadet Flight Sergeant (FS)
Wing Commander (Wg Cdr)	Instructor (Instr)	Cadet Sergeant (Sgt)
Squadron Leader (Sqn Ldr)	Trainees	Cadet Corporal (Cpl)
Flight Lieutenant (Flt Lt)	Officer Cadet (Off Cdt)	Cadet Lance Corporal (LCpl)
Flying Officer (Fg Off)	Officer Trainee (OT)	Basic Cadet (BC)
Pilot Officer (Plt Off)	Recruit Instructor (RI)	Recruit Cadet (RC)

12.2 Air Commodore is the only **Air Officer** rank. Group Captain, Wing Commanders, and Squadron Leaders are **Senior Officers**; Flight Lieutenants, Flying Officers and Pilot Officers are **Junior Officers**. Officer Cadets and Officer Trainees are senior members undergoing training to become Commissioned Officers.

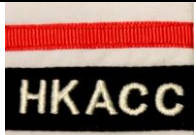
- 12.3 **Warrant Officers, Sergeant Instructors** and **Instructors** are uniformed senior members below commissioned officers.
- 12.4 **Officer Cadets** and **Officer Trainees** are senior members undergoing training to become commissioned officers. Officer Cadets are member of the Adult Training Wing and Officer Trainees are members of University Squadrons or University Flights. **Recruit Instructors** are senior members undergoing training to become Instructors.
- 12.5 There are two levels of Non-Commissioned Officers (NCOs) at cadet level: Cadet Warrant Officer, Cadet Flight Sergeant and Cadet Sergeant and are **Senior Non-Commissioned Officers** (SNCOs); Cadet Corporal and Cadet Lance Corporal are **Junior Non-Commissioned Officers** (JNCOs).
- 12.6 A **Cadet Classification System** is implemented to recognize a cadet's achievement and advancement in training. There are four Cadet Classifications: First Class Cadet, Leading Cadet, Senior Cadet and Staff Cadet. Cadets are eligible for promotion to NCOs ranks on the successful completion of an appropriate NCO Training Course and on attainment of a corresponding Cadet Classification:

Rank	Corresponding Classification Required
Cadet Warrant Officer (CWO)	Staff Cadet
Cadet Flight Sergeant (FS)	Senior Cadet
Cadet Sergeant (Sgt)	Leading Cadet
Cadet Corporal (Cpl)	First Class Cadet
Cadet Lance Corporal (LCpl)	N/A

13. Rank Insignia and Badges

13.1 Rank Insignia

Commissioned Officer 長官	Air Officer 將官	Air Commodore 准將	
	Senior Officers 高級長官	Group Captain 上校	
		Wing Commander 中校	
		Squadron Leader 少校	
	Junior Officers 初級長官	Flight Lieutenant 上尉	
		Flying Officer 中尉	
		Pilot Officer 少尉	
	Warrant Officer 准尉		

Instructors 訓練員		Sergeant Instructor 高級訓練員	
		Instructor 訓練員	
Trainees 見習人員		Officer Cadet 見習長官	
		Officer Trainee 長官學員	
		Recruit Instructor 見習訓練員	
Cadets 學員	Senior Non-commissioned Officer (SNCO) 高級士官	Cadet Warrant Officer 學員准尉	
		Cadet Flight Sergeant 上士	
		Cadet Sergeant 中士	
	Junior Non-commissioned Officer (JNCO) 初級士官	Cadet Corporal 下士	
		Cadet Lance Corporal 初級下士	
	Cadets 學員	Basic Cadet 基本學員	N/A
		Recruit Cadet 初級學員	N/A

13.2 Service Dress Cap Badges

Air Officers	Senior & Junior Officers, Warrant Officers, Officer Cadets & Officer Trainees	Sergeant Instructors, Instructors, Recruit Instructors & Cadets
		

13.3 Forage Cap Badges

Air Officers	Group Captains	Wing Commanders to Pilot Officers, Warrant Officers Officer Cadets & Officer Trainees	Sergeant Instructors, Instructors & Recruit Instructors	Cadets
			 (Gold)	 (Silver)

13.4 Beret Badges

Senior Members	Cadets
 (Gold)	 (Silver)

13.5 Cadet Classification Badges

Staff Cadet	Senior Cadet	Leading Cadet	First Class Cadet
			

13.6 Aviation Badges

Pilot		Air Crew	
			
Parachuting Instructor		Parachutist	
			
Glider Pilot	Advanced Glider Aviator	Glider Aviator	
			
Aeromodel Pilot I	Aeromodel Pilot II	Aeromodel Pilot III	
 (Gold)	 (Silver)	 (Bronze)	

13.7. Other Badges and Insignia

Squadron Identification Badge		Shoulder Badge	Cadet Community Service Achievement Ribbon	
				
Commander's Insignia	Medical Squadron Lapel Pin	International Air Cadet Exchange Recognition Badge		Honour Guard Badge
				

Adventure Activities Supervisor Badge	Expedition Instructor Badge	Physical Assessment Instructor Badge
		
Commandant's Commendation Lanyard	Honorary Officer's Lanyard	Qualified Aviation Instructor's Lanyard
		
Hong Kong Award for Young People (HKAYP) Gold Badge	HKAYP Silver Badge	HKAYP Bronze Badge
		
Drummer	Bandsman	Piper
		
Drum Major	Bandmaster	Pipe Major
		
Marksman (Senior Members)	Marksman (Cadets)	First Aider
		

14. Decorations, Medals and Commendations

14.1 HKACC Decorations, Medals and Commendations are conferred on individuals for distinguished or meritorious services, long services and good conduct, or meritorious contributions of a special nature to the Corps.

Hong Kong Cadet Forces Medal for Distinguished Service	Hong Kong Cadet Forces Medal for Meritorious Service	Hong Kong Cadet Forces Medal
		
HKACC Gold Medal of Special Merit	HKACC Silver Medal of Special Merit	HKACC Bronze Medal of Special Merit
		
HKACC Honorary Officer's Efficiency Award	HKACC 30th Anniversary Commemorative Medal	HKACC 40th Anniversary Commemorative Medal
		
Commandant's Commendation	Commanding Officer's Commendation	Commanding Officer's Letter of Appreciation
		

15. Major Events in HKACC

15.1 **Annual Parade** is an annual event that all members are obliged to take part.

The Parade usually incorporates the semi-final for the **Albatross Award**, the inter-squadron footdrill competition.

15.2 **Commandant's Award** is an annual inter-squadron competition that cadets are to form teams and construct an English presentation in an aviation related topic.

15.3 **International Air Cadet Exchange (IACE)** is an annual event from late July to early August. Participants (escort officers and cadets) can join either the overseas programme to represent Hong Kong on a two-week tour with the opportunity to fly the military aircrafts, visit airbases and live with the host families, or the local programme to host the visiting officers and cadets.



15.4 **Proficiency in Map Reading, Campcraft and Orienteering (PMCO)** is an annual inter-squadron competition for cadets to compete their skills in the areas of pioneering, map reading, campcraft and orienteering.

15.5 **Summer Camp** is an annual event for cadets during the summer holidays. Throughout the 5-7 days camp, cadets are to undergo various kinds of training such as in footdrill, leadership, expedition, campcraft, map reading, firearm, aviation knowledge and flight experience.

15.6 **The Valiant** is an annual event for cadets during the winter holidays. Through localising the United Kingdom Air Cadet Leadership Course (ACLC) and the United States Hawk Mountain Ranger School (HMRS), cadets are to undergo leadership and expedition training in the 4 days camp.



16. Training Courses at Corps level

16.1 Various advanced level training courses are conducted all-year round, at Corps level, including but not limited to:

- Officer Command Course (OCC)
- Officer Cadet Training Course (OCTC)
- Officer Trainee Training Course (OTTC)
- Senior Non-Commissioned Officer Training Course (SNCOTC)
- Junior Non-Commissioned Officer Training Course (JNCOTC)
- Footdrill Instructor Training Course (FDITC)
- Expedition Instructor Training Course (EITC)
- Physical Assessment Instructor Training Course (PAITC)
- Elementary First Aid Instructor Training Course (EFAITC)
- Qualified Aviation Instructor Course (QAIC)
- Marksman Badge Course
- Drummer/ Highland Bagpipe/ Musician Training Courses

17. Community Service

HKACC serves the community by supporting event organised by the Government and charitable organisations. Community Services fall into 3 category (Category A, B and C) according to their priority. The Community Service Squadron (CSS) is responsible for prioritizing such assignments and operations.

18. Hong Kong Award for Young People



HKACC actively participates in the Hong Kong Award for Young People (HKAYP), or formerly known as the Duke of Edinburgh Award. The HKAYP cultivates young people perseverance and a spirit of self-challenge. There are three levels of Award (Gold, Silver, and Bronze). Young people may either join all three levels progressively or start where they wish depending on their age. Participants have to complete all activity requirements by their 25th birthday.

19. Aviation Related Activities in HKACC

19.1 Air Experience Flights are offered to members through various Operations:

Operation Dragonfly	Operation Falcon	Operation Fennington.
		
Operation Helios	Operation Flying Eagle	Operation Pegasus
		
Operation Phoenix	Operation Swift	Operation Winged Dragon
		

19.2 Aircraft Engineering Experience Workshop

The workshop provides a one-day experience for participants to work with aircraft materials and acquire basic knowledge and skills to build a plane.

19.3 Aeromodelling/ Multicopter UAV

The Technical Operations and Support Wing organises courses from time to time to train participants on basic aeromodelling modelling/ multicopter UAV operations.

19.4 Advanced Aviation Education Programme (AAEP)/

Advanced Aviation Education Programme (Helicopter) (AAEP(H))

The programme offers ground school courses as required by the Australian Civil Aviation Safety Authority (CASA) for pilot training from the initial stage to the General Flying Practical Test (GFPT) stage. The program features 8 modules:

Navigation	Meteorology
Radio Communication	Operation, Performance and Planning
Flight Rules & Air Law	Human Performance and Limitation
Aerodynamics (for AAEP) Helicopter Aerodynamics (for AAEP(H))	Aircraft General Knowledge (for AAEP) Helicopter Piston/Gas Turbine Engine, System and Instruments (for AAEP(H))

19.5 Cathay Dragon Aviation Certification Programme (CDACP)

In partnership with Cathay Dragon, the CDACP offers a 9-month programme of aviation training, career training and visits to key aviation organisations. Cathay Dragon pilots will mentor participants, with a highlight of a jump seat experience where participants could observe flight operation in the cockpit

19.6 Glider Introductory Course

The course provides elementary knowledge of glider flying to participants. Satisfactory participants are awarded scholarships for overseas glider flying with the view to attain at least solo standard.

19.7 Government Flying Service Aviation Inspiration Programme (GAINS)

In partnership with the Government Flying Service, the GAINS offers an intensive programme of lectures and practical trainings for participants to understand various positions in the GFS, including Pilot, Air Crewman Officer, Engineer, Flight Operation Officer and Air Medical Officer.

19.8 Operation Kingbird

The Operation consists of two parts. The local session provides theory and flight simulation training to participants. Satisfactory participants are selected to join the overseas session, which sends candidates to overseas flying schools for fixed wing flying training with a view to attain solo standard.

19.9 Qualified Aviation Instructor Course (QAIC)

The course prepares participants to be competent trainers of designated aviation education subjects in the Corps